

W.E. O'Neil Construction Prequalification Process:

W.E. O'Neil (WEO) Prequalification process is to have all our Subcontractors/Suppliers fill out our Prequalification Request. This Prequal is for ALL WEO Projects. We understand this process is tedious therefore we only require it every other April. The process should take about a half an hour, shortly if you have the Required Documents Needed (See below) readily available. Once you get your Prequal Request through SmartBid Net (SBN) please **Click on the orange link "Click here to respond" to be redirected to the Prequal form on**

SBN. 

Suppliers and/or Manufacturers please fill out what applies to your company and those fields that do not apply please indicate N/A or Not Applicable and why. I have uploaded the Access Prequal Request and Prequal Request Tutorial documents under the "File" tab for your assistance. If you have any questions please email me at nvigil@weoneil.com or you may contact SmartBid Net at (888) 808-8319 for assistance.

Reasons This Process Is In Place:

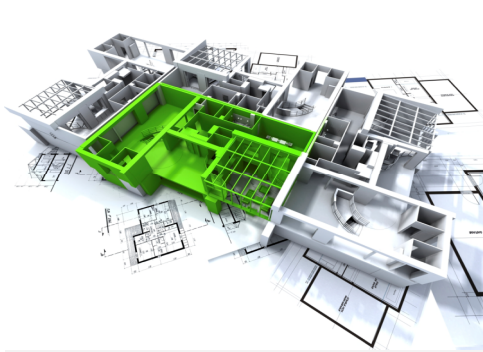
- Ensures Subs can prove they meet organization standards for safety, protect public reputation, limit insurance costs.
- Ensures employee safety & comply with OSHA Laws.
- Evaluating & determining competency of companies.
- Ensures project is built on time, within budget, and have quality level of experts.
- Mitigate risk for all parties involved.
- Be objective when looking at their similar experiences, audited financial statements, resources and bonding.
- Eliminates unqualified bidders.
- Reduces the amount of work and time involved to evaluate unqualified bidders & low bidders.
- Encourages local companies to work together.

Required Documents Needed

▪ W-9	▪ First Aid Procedures
▪ Certifications	▪ Accident Investigation
▪ Business Licenses	▪ Fire Protection Procedures
▪ Company Key Personnel	▪ Drug/Alcohol Testing Policy
▪ Quality Control Plan	▪ New Workers Orientation
▪ Past/Current Projects	▪ New Hire Instruction Program
▪ Safety Program	▪ TRFR Letter
▪ OSHA No. 300A Summary	▪ Certificate of Insurance (COI)
▪ EMR Ratings	▪ Financial Statements
▪ Emergency Procedures	▪ References

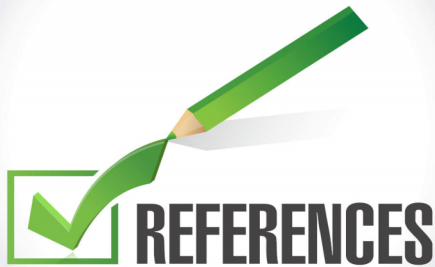
The following is our **Subcontractor/Supplier Prequalification Process** in which we utilize through our online plan room **SmartBid Net (SBN)**.

Company Information



- ⇒ Company Locations
- ⇒ W-9
- ⇒ Organization Types
- ⇒ Certifications
- ⇒ Licenses
- ⇒ Key Company Personnel
- ⇒ Type of Work

Relevant Experience



- ⇒ Past Projects
- ⇒ Current Projects
- ⇒ Work Area Service
- ⇒ Preferred Project Type/Size
- ⇒ References
- ⇒ Litigation/Bankruptcy/Judgements

Safety



- ⇒ Safety Program
- ⇒ OSHA No. 300A Summary
- ⇒ EMR Ratings
- ⇒ Emergency Procedures
- ⇒ First Aid Procedures
- ⇒ Accident Investigation
- ⇒ Fire Protection Procedures
- ⇒ Drug/Alcohol Testing Policy
- ⇒ New Workers Orientation
- ⇒ New Hire Instruction Program
- ⇒ TRFR Letter

Insurance



- ⇒ Surety Relations
- ⇒ Insurance Contact Information
- ⇒ Certificate of Insurance
- ⇒ Bonding Information

Financial



- ⇒ Bank Contact Information
- ⇒ Anticipated Annual Work Volume
- ⇒ Financial Statements

Supporting Documents



- ⇒ Awards
- ⇒ Trade Unions/Associations
- ⇒ Any Other Pertinent Company Information